



ASSAM UNIVERSITY
(A Central University)
Silchar 788011
Assam, India

অসম বিশ্ববিদ্যালয়
(এক কেন্দ্রীয় বিশ্ববিদ্যালয়)
শিলচর 788011
অসম, भारत

NOTIFICATION

In continuation of this office Notification No. 104/67/2020/Estt-I/59-65, dated 24/05/2024, It is notified for information of all concerned that the date of submission of APAR by the Non-Teaching employees for the year 2023 alongwith forwarding of the said APARs by the concerned Reporting officers and Reviewing officers for final acceptance by the competent authority have been extended as per scheduled given below:-

Officers to be reported upon	Reporting Officer	Reviewing Officer	Accepting Authority
From 23/06/2024 to 31/07/2024	From 01/08/2024 to 19/08/2024	From 20/08/2024 to 19/09/2024	From 20/09/2024 to 19/11/2024

Further, required benchmark for promotion/financial up gradation under MACP/DACP scheme/Senior Scale as the case may be is given herewith in Annexure- I and II respectively :-

Annexure –I

Sl. No.	Category of Officers	Benchmark for Promotion
1	Level – 2 to Level -11	Good
2	Level – 12 and above	Very Good

Annexure –II

Sl. No.	Category of Officers	Benchmark for MACP/DACP/Senior Scale as the case may be
1	Irrespective of all Levels	Very Good

All concerned are hereby made aware of the fact that system of the SAMARTH portal will not accept self-appraisal/reporting/reviewing/accepting beyond the stipulated date mentioned above.



Registrar

No. 104/67/2020/Estt-I/

Date :- 27 07 / 2024

Copy for information and necessary action to :-

1. PS to VC for kind information of the Vice-Chancellor.
2. Nodal Officer/ Associate Nodal Officers, SAMARTH.
3. Dean of schools, Assam University, Silchar.
4. Head of PG Departments, Assam University, Silchar.
5. Director, Computer Centre for uploading the notification in Assam University website.
6. All Officers, Assam University, Silchar.
7. File.


Registrar